

# LEE COUNTY DEPARTMENT OF SOCIAL SERVICES BOARD MEETING

July 17, 2012

The Board of Social Services for the Lee County Department of Social Services convened at 12:00 noon in the Board of Commissioner's Room of the Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina. Board members present were, David Riddle, Paul Utley, Linda Shook, Gail Dickens and Ophelia Livingston. Also present was Brenda Potts, Ex-Officio.

Chairperson Mr. Riddle, opened the meeting with a dedication in memory of Dale Talbert, Lee County Attorney and then with prayer. As July is the month to vote on the Board Chairperson and Vice Chairperson, the meeting was turned over to Mrs. Potts. Nominations were opened for Chairperson and Mrs. Shook nominated Mr. Riddle, Mr. Utley seconded the nomination. Nominations were closed, a vote was taken and Mr. Riddle won 5-0. Nominations were opened for Vice Chair. Mrs. Shook nominated Mrs. Livingston for Vice Chair, Mr. Utley seconded the nomination. Nominations were closed. A vote was taken and Mrs. Livingston won 5-0. The meeting was turned over to Mr. Riddle as Chairperson. There were no changes to the agenda. Mr. Riddle made a motion that the June board minutes be accepted as written. Mrs. Shook seconded the motion, vote unanimous. The meeting was turned over to Mrs. Potts.

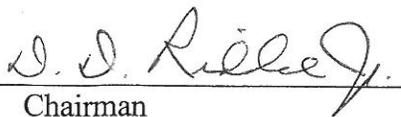
## NEW BUSINESS

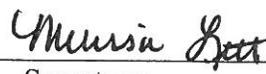
**UP Coming Audits**-Medicaid Transportation-Lesa Price, SW Supervisor Adult Services, presented to the board information on the upcoming Medicaid Transportation Audit. The auditors requested to check the February Transportation. A 25 page workbook was sent to be completed, the information requested included; Vendors, Safety, Transportation resources, Contracts with the vendors, forms which were sent in to claim reimbursement and how trips are logged. The KFH Group will be conducting the audit for the state. There are 200 files which they will request 30 to be pulled when they get here. They will be auditing February files, but the implementation of new policies did not take effect until April 1, 2012, however the contract between the state and KFH Group was written prior to the changes in April. The state changed the date of how some things would be done which did not take effect until April 1, 2012 therefore if cited with these deficiencies a corrective action plan would be put in place. The audit is time intensive, but the audit is so the Feds can see that the state has implemented the new policy and keeping up with it. At this time there are between 1200-1500 trips per month. We use COLTS for outside Lee County trips due to them being the cheapest, and Fleming for inside Lee County.

August 7, 8, and 9 the State will Audit Adult Services, they have sent and requested 5 Adult Protective Services files, 5 At Risk and 10 SSBG file. The Social Services Block Grant (SSBG) is the major source of federal funding for the provision of a wide variety of services. This is an audit the state conducts checking the workers coding of time to SSBG to see if coded correctly. Day sheets and dictation in files supports the services. This funding is reimbursed through the 1571 report prepared monthly. The SSBG allotment to the state may be used to support the costs of administration and personnel training directly related to the provision of services. Shelters can apply for their own SSBG and by pass DSS.

**Director's Report**- The August regular meeting date may need to be changed, due to Mrs. Potts' becoming a grandmother but as time nears she will be able to let the board members know.

Mr. Riddle asked if any further discussion. There being no further business brought before the Board, Mr. Riddle asked for a motion to adjourn the meeting. Mrs. Livingston made a motion to adjourn, Mr. Utley seconded the motion, the vote was unanimous and the meeting was adjourned.

  
Chairman

  
Secretary