

Meeting Minutes
LEE COUNTY TRANSPORTATION ADVISORY BOARD
10:00 a.m. Thursday, April 23, 2015
COLTS Training Room, 112 Hillcrest Drive, Sanford, NC

Present: Bill Rogers, David Montgomery, Michael Sperico, Patti Griffin, Jan Hayes, Shirley Rijkse, Roger Bailey, Tamra Shaw, Debbie Davidson, Sidney Morgan, Melanie Rodgers, Bob McCarthy

10:08 a.m. Bob McCarthy called the meeting to order, welcomed everyone and introductions were made. Bob McCarthy asked if there were any additions or changes to the agenda. With no changes to be made, David Montgomery made a motion to approve the agenda, seconded by Patti Griffin, all were in favor. Bob McCarthy asked the board if there are any corrections to the January 22, 2015 meeting minutes. With no changes to the meeting minutes, David Montgomery made a motion to accept the minutes, seconded by Patti Griffin, all were in favor. Bob McCarthy noted that there were no general public comments.

Sidney Morgan provided a COLTS quarterly update for January 2015 – March 31, 2015: 14,238 passenger trips; 103,614 service miles. Four replacement vehicles are on order, (3) twelve-passenger mini buses and (1) wheel-chair lift-equipped. The Pinehurst medical trip will be available July 1, 2015. The Rideability program through COLTS and Stevens Center is available for Lee County citizens with a disability or other medical condition. Contact Roger Bailey at the Stevens Center for further details and to use the program, 919-776-4048.

Tamra Shaw provided an NCDOT/PTD (Public Transp. Div.) update. Each MDS, Mobility Development Specialist, at PTD is assigned to a geographic location. The MDS perform two structured site visits a year with transportation systems. The recent COLTS compliance review went very well. The FY2016 Administrative & Capital grants submitted by COLTS have been approved by PTD and are being reviewed by FTA, Federal Transit Authority. The 5310 Elderly and Disabled grants are now on a one-year basis rather than two-year. Debbie Collins is the NCDOT/PTD Director. Her last position was with ITRE, Institute for Transportation Research and Education, at NC State University. ITRE assists transportation systems through research, education and technical assistance. Ms. Collins is reviewing and implementing policies for PTD. The next ROAP, Rural Operating Assistance Program, Grant application will be released soon. The next CTP, Community Transportation Program, conference will be held October 2015.

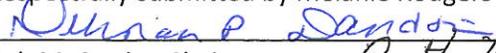
Debbie Davidson reported that the Title VI Policy for COLTS has been written and approved. **Title VI of the Civil Rights Act of 1964 is a Federal law** that protects persons from discrimination based on their race, color or national origin in programs and activities that receive Federal financial assistance. <http://www.fta.dot.gov/civilrights/12328.html>, "The revised Title VI circular provides guidance to FTA funding recipients on how to comply with DOT's Title VI regulations, which require careful evaluation of the impact of proposed service and fare changes on minority riders, and the provision of language access to persons with limited English proficiency."

Debbie Davidson asked the Board for their input on securing someone from the Latino community to serve on the TAB. Jan Hayes has a contact and will forward the information to Debbie. Debbie reminded the TAB that the Lee Co. Community Transp. Plan requires COLTS to access a translator when needed. The current CTP for Lee County ends 2016. Tamra Shaw advised that there is a master schedule on the NCDOT/PTD website.

Old/New Business: Debbie Davidson reported that John Lyczkowski in the COLTS office is retiring 4/30/15. The position can be filled June 2015. Driver applications are being accepted. Drivers must be 21 years of age or older. There are two seats on the TAB available 7/1/15. Applications are due by 5/15/15 and can be obtained from Debbie Davidson or Gaynell Lee, Clerk to BOCC. David Montgomery reported that street scape, improvements to sidewalks and walkways, will take place May – November 2015.

10:40 a.m. With no further business, the Board agreed to adjourn. The next meeting will be held Thursday, July 16, 2015 at 10:00 a.m. at the COLTS facility.

Respectfully submitted by Melanie Rodgers on behalf of Debbie Davidson, Secretary,



Bob McCarthy, Chairman 