

LEE COUNTY LIBRARY  
CONFERENCE ROOM  
BOARD OF TRUSTEES MEETING MINUTES

April 1, 2015

The Board of Trustees met on the above date at 5:15 pm at the Main Library IN THE Conference room with Chairperson Susan Alexander presiding. Trustees in attendance were Vadrin Colvin-King, Norma Piestrak, Edgar Underwood, Judy Watson and Ernest Morgan. Director Susan Benning was also present. James Lehman and Dr. Ricky Frazier were absent.

The meeting was called to order by the Chairperson. There were no public comments. Minutes of the last meeting were discussed Edgar made a motion to accept the minutes as written and Norma seconded the motion. The Board voted Aye to accept the minutes as written.

**Old Business**

Susan said a second grant had been completed and submitted. This Cannon Foundation Grant application is for some new furniture for the main library. 23 photos of the worn out furniture was submitted with the application. The third grant is in the process of being written. The Redbox grant is not being offered this year.

Susan gave an update on the clean-up project at the library. Four rooms are now complete – conference room, large meeting room, hallway supply closet, and janitor supply closet. A written Safety Report was provided by Amanda Hinds.

Susan explained the need to revise the Disruptive Behavior Policy. In March, there was a poetry program and a music program for children. The commissioner request a copy of the entire statute when identified in a document.

**New business**

The last time policies were reviewed was 2000. In addition to the Disruptive Behavior Policy and the Programming Policy, other policies were identified as being in need of revisions as follows:

Collection Development

Library Safe Child Policy

Use of Meeting rooms

Bulletin Board Policy

Internet Policy

The Board will review these policies and ask the Director if they have a question or would like to make a revision.

The Board was informed of the legislative bill coming up in the Legislature to restore State Aid to Public Libraries to the pre 2011 level. Board members were provided with contact info of local NC representatives and senator.

The idea of reducing the amount of grace periods was discussed. It currently is 8 days which means a three week books can be kept by one person for a whole month. Ernest made a motion to change the grace period from 8 to 4 days and Vadrin Colvin-King seconded the motion. The Board voted to Aye.

Susan will bring info to the next meeting about accepting credit card payments for fines and late fees.

**Director Report**

Michael Parker, a NC author has agreed to do a program in October or November. He wrote *Watery Part of the World* and *All I Have in This World: A Novel*.

Supply line item will be tight in the new fiscal year. The FOL have decided not to fund the library cards this year. FY 2015-2016 is the last year they will fund the e-book program.

Several Board members have terms that are up in June. The county will advertise vacant position in the newspaper. Vadrin Colvin-King indicated she may be unable to continue since her home is in Charlotte now. James Lehman will also need to be replaced.

A 3 D printer will be given to the library in April. It was donated by Bob Schmidt.

The Director did a monthly inspection of the facility based on the NC recommended checklist and fixed the problem issues.

A request has been made to the FOL to have more of the hot new books at the library available on a first come first served with no holds, a 7 day checkout, and a \$1.00 late fee.

On May 7<sup>th</sup>, a representative for DHHS, Div. of Deaf and Hard of Hearing office will be at the library explaining a free hearing aid program for low income individuals.

The Dollar General grant will need to be written in the name of the Friends of the Library since they have a Tax ID number which is required.

The Director will attend meetings about e-Inc and NC Cardinal. The library website can now be translated in to any language thanks to Nathan McGehee. Staff has been asked to listen to a cd titles" Spanish for Library Workers. Susan will apply for a videophone for deaf patrons.

Susan B. Alexander

Susan Alexander, Chair

3 Jun 2015

Date

Susan Benning

Secretary to the Board

May 6, 2015

Date