

MINUTES OF THE MEETING  
OF  
THE BOARD OF HEALTH  
FOR  
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

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June 13, 2012

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The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:33 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mrs. Tamara Brogan, Mr. Charles Clifford, Dr. Kelly Faulk, Dr. David Fisher, Dr. Diane Schaller and Dr. Lauren Williams. Absent from the meeting were: Dr. William Hall, Pastor Alice Hooker, Mrs. Linda Kelly, Mr. Larry Oldham and Mrs. Martha Underwood. Mr. Terrell Jones, Health Director, was present as Board Secretary.

Dr. Diane Schaller, Chairperson, presided and the following business was transacted.

There were no corrections to the revised copy of the May 9, 2012 board of health minutes. They stand approved as written.

**Public Comments:** None

The board considered **Action Items:**

- **Proposed Immunization Fees, Ms. Carol Kivett, Finance Officer**, the FY 12-13 proposed vaccine fees were included in the board packet. Ms. Kivett stated these are vaccines the state will no longer supply and we now have to purchase them. The proposed fees are what we plan to charge our clients. A team consisting of a representative from: finance and billing, nursing, management support as well as Ms. Kivett put together the prices for the vaccines based on what it would cost the health department to provide the service. Dr. Fisher moved to accept the proposed immunization fees as presented. Mrs. Brogan seconded the motion, upon a vote the results were as follows:

Aye: Brogan, Clifford, Faulk, Fisher, Schaller and Williams.

Nay: None

The Chairperson ruled the motion was adopted unanimously.

- **Amendments to the Consolidated Agreement FY 2012-2013 - Ms. Carol Kivett, Finance Officer** – a copy of these changes were included in the board packet. Ms. Kivett reviewed each of these changes to the Amendment I of the Consolidated Agreement. Mrs. Brogan moved to accept Amendment I of the Consolidated Agreement as presented. Dr. Fisher seconded the motion, and upon a vote the results were as follows:

Aye: Brogan, Clifford, Faulk, Fisher, Schaller and Williams.

Nay: None

The Chairperson ruled the motion was adopted unanimously.

The board heard **Update Information:**

- **Legislative Update– Mr. Jones, Health Director** – information was presented on the overall state budget with the Aid to County monies being in jeopardy. A handout was given to the board regarding the state budget. He presented information on the Consolidation of Governance of Local Human Services Agencies – House Bill 438, Senate Bill 433, House Bill 1075 and Senate Bill 875. Handouts on these bills were also given to the board. The handout also included an email from the NC Council of Churches where that was sent to all Senators and the Members of the House Health Committee in response to Senate Bill 433 and

House Bill 438. Mr. Jones stated the information in this email expressed the concern from the Local Health Directors Association. He explained to the Board what it would mean if these bills pass; and asked the board to read this information in their spare time.

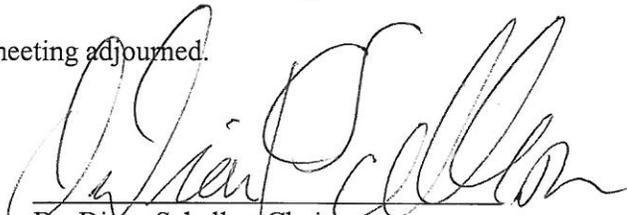
- **Development of a Dental Access Project – Mr. Jones, Health Director** – Mr. Jones mentioned at the last board meeting about the dental access project he, Dr. Fisher and Wendy Seymore were working on. Since the last meeting they have met at the Community College and went through the dental hygiene school facilities and talked to their director. Their idea is to have a “Mini Mom” or mission of mercy type project for individuals who have no access to dental care. Dr. Faulk presented information on one of these type projects he participated in a few years ago which was a great success. Discussion followed. Dr. Fisher mentioned the request for this project has been submitted to NC Dental Society and he is waiting to hear back from them. Mr. Jones mentioned he was looking into submitting a grant to help purchase some of the dental equipment.
- **Dental Varnish Program – Wendy Seymore – Dental Hygienist** – Mrs. Seymore stated that “Into the Mouth of Babes” is a dental initiative that they are looking at here in Lee County. This program is for small children up to three years of age where they will be getting a fluoride varnish treatment at their physician’s office during their well child visit. The reason for this program is that many children at this age are not being seen by a dentist. This program will target Medicaid eligible children as these are the children who tend to be at the highest risk. She stated they are thinking about a joint medical/dental continuing education course about the fluoride varnish program. Mr. Jones stated he received an email from Dr. Fisher saying the health department could participate in this program. He stated our nurse supervisor has received some training on this program in the past. The health department could receive \$50 per application which can be applied every six months. A nurse or nurse practitioner could also apply this varnish. The health department, in the past, has participated in this program. Mrs. Seymore stated this program looked promising and feels they will be moving forward with it. Discussion followed.
- **3<sup>rd</sup> Quarter Dental health Report – January 2012 through March 2012** – Mrs. Seymore referenced the number of educational services she has provided to children kindergarten through age five. She mentioned they do the fluoride mouth rinse in four of the schools here in Lee County, i.e. Broadway Elementary, J. Glenn Edwards, Deep River and Greenwood. Data collected each year from the kindergarten assessments and the fifth grade students is how they target the mouth rinse program to the schools which are at the highest risk. She mentioned another dental initiative called “Give Kids a Smile” which is through their dental society and their dental hygiene program. Dr. Faulk is also their liaison to the dental society. Mrs. Seymore mentioned she also serve Chatham County as well as Lee County.
- **Lee County Health Department Monthly Activity Summaries** – Mr. Jones referenced the totals on the LCPH Activity Summary. He highlighted the programs where he noticed that were a little higher or lower than normal. Programs referenced were: Family Planning, TB, HIV/AIDs tests, lab, Lee County deaths, Environmental health lots apps, repair apps, well permits, and establishment inspected to include swimming pools. Mr. Jones responded to the question of replacing the vacant Environmental Health Specialist position of Shannon Cagle. He explained that Heath Cain moved into that vacant position, leaving his position of 50% Environmental Health and 50% Public Health Preparedness vacant. He announced a resignation from Environmental Health – Mike Papay whose last day is Friday, June 29, 2012. We now have to advertise for that position. He referenced the Sheriff Dept. drop offs verses the Pet Owner drop offs and the total euthanasia and total adoptions. The LCPH Monthly Management Summary showed through the close of May 2012 where we have collected 80% of our revenue and expended 76% of our budget. By this time, we should be at 92 % of our budget in expenditures and collections of revenue. Dr. Fisher questioned the percent expended to date verses where we should be to date (92%). Ms. Kivett explained these figures do not include WIC and grant funded programs. Discussion followed. Mr. Jones mentioned we keep a watch on our budget and stick to our month-to-month projections a little more.

The board heard **Other Information** - Dr. Faulk asked how we were coming with getting our credit card machine. Ms. Kivett stated we were working on it and Mrs. Lisa Minter, Finance Officer, stated there was a problem with the contract and it has been put on hold until after the budget has been completed. Discussion followed.

Mr. Jones mentioned that our FY 2012-2013 budget is \$3, 013,883. Fifty one (51) % comes from county revenues; 30% from State revenues; 14% from Title XIX and 5% fees and insurance. Grant revenues are rolled over after the beginning of the fiscal year.

Communication Transportation Grant (CTG) – Mr. Jones mentioned they had a meeting today and the committee would like for each county to focus on tobacco cessation and getting policies developed in each county to eliminate the use of tobacco on public grounds and in public places to include parks, bowling alleys and convenience stores. They are working with tobacco cessation and then will be looking at healthy activities and healthy foods which are projects to improve the health of the community. This is what the Lee County Coordinator will be working on. He stated he will present an update at the next board meeting.

With no further business, Dr. Schaller moved the meeting adjourned.



Dr. Diane Schaller, Chairperson

ATTEST



Terrell Jones, REHS MPH, Health Director