

MINUTES OF THE MEETING
OF
THE BOARD OF HEALTH
FOR

THE COUNTY OF LEE, STATE OF NORTH CAROLINA

October 10, 2012

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:08 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mrs. Tamara Brogan, Mr. Charles Clifford, Dr. David Fisher, Dr. William Hall, Pastor Alice Hooker, Mrs. Linda Kelly, Mr. Larry Oldham, Dr. Diane Schaller, Mrs. Nilla Sloop, Mrs. Martha Underwood and Dr. Lauren Williams. Mr. Terrell Jones, Health Director, was present as Board Secretary.

Dr. Diane Schaller, Chairperson, presided and the following business was transacted.

There were corrections to the September 12, 2012 Board of Health minutes. One was under the Community Transformation Project information, one under the Air Quality Correction information and ending with Dr. Schaller adjourning the meeting instead of Mrs. Brogan. Once the corrections are made, the minutes stand approved.

Public Comments: None

The board considered Action Items:

- **Bad Debt Write- Off – Ms. Carol Kivett, Finance Officer** – these are programs with outstanding debt for a period of one year, July 2010-June 2011. Programs are as follows. Family Planning - \$7,227.12; Child Health - \$1,202.20 and Maternal Health - \$1,227.20. Total write-off: \$9,656.52. Ms. Kivett explained the debt is never written off as we always make an attempt to collect any balance that is due. Write-offs are done to close out the books for the end of the fiscal year. When the client comes back in to receive a service or make a payment, their account is reactivated and this takes them off of the write-off list. Ms. Kivett responded to questions as appropriate. Discussion followed on the status of the credit/debit card system for the health department. Mr. Jones stated the contract for use of the debit card is being reviewed by Attorney Yarborough and he is waiting to hear back from him. Mrs. Brogan moved to approve the bad debt write-off as presented for fiscal year July 2010-June 2011. Mrs. Underwood seconded the motion and upon a vote, the results are as follows:

Aye: Brogan, Clifford, Fisher, Hall, Hooker, Kelly, Oldham, Schaller, Sloop, Underwood and Williams.
Nay: None

The Chairperson ruled the motion was adopted unanimously.

The board heard **Update Information – Mr. Terrell Jones, Health Dir.-**

- **After Action Report on Tdap Mass Vaccination Exercise** – Mr. Jones mentioned he has seen a lot of good/impressive things going on in our Public Health Preparedness Program since he was employed. Mr. William Cain, Env. Health Specialist stated this was a Mass Vaccination Exercise held on August 24, 2012 and was in collaboration with the Lee County School System. Two hundred and eight (208) faculty and administration staff was vaccinated. Some of the SNS plans were also tested as this was our first test. A second Tdap exercise is scheduled for Friday, October 12, 2012 for county employees. We have 115 dosages of vaccine. This exercise will be held at the McSwain Extension Center from 9am – 4 p.m. Updates were shared on MOAs with other companies. Discussion followed. Mr. Cain and Mr. Jones responded to questions as appropriate. Mr. Jones invited board members to come by and see how the exercise is going and to receive the vaccine if they have not yet received it. Mr. Cain mentioned a mass vaccination exercise is part of the SNS requirement and is required annually. Mr. Jones mentioned he is in

the process of filling the vacant 50% Env. Health/50% Public Health Preparedness position previously held by Mr. Cain.

- **Rabies Vaccination Clinic – October 27, 2012** – Mr. Jones announced there will be a rabies vaccination clinic held on Saturday, October 27, 2012 from 10 am – 12 noon at the Lee County Sheriff Dept. Dr. Williams from Carolina Animal Hospital will be there administering these vaccinations. The cost is \$7.00. This is a joint effort between Lee County Animal Services and Lee County Sheriff Dept. Mr. Jones mentioned he was now happy to report these two agencies are cooperating together nicely.
- **FY 2012-2013 Dental Oral Health County Program Plan**– Mr. Jones referenced this plan as it was included in the board agenda packet. Dr. Fisher talked about the new dental program, “Into the Mouth of Babes”. Mr. Jones mentioned to the board, if they had any questions about this report, let him know and he will get with Wendy Seymore and get back with the board.
- **Information on New Data on “Fracking”** – Mr. Jones mentioned things are moving forward regarding “fracking” with the state passing the legislation. He stated several things will need to be done before the commission can pass any final laws on natural gas extraction. He then showed a video on different “fracking” operations to get a better sense of air pollution. Mr. Jones responded to questions as appropriate. Dr. Hall mentioned attending a medical staff meeting last night and the feeling was as none of them as physicians knew anything about “fracking”; they would like to have someone come, possibly to their December meeting, and give them some insights on the advantages and disadvantages of fracking. Discussion followed. A handout was given to the board from the Huffington Post that was published in April 2012 and it talked about some of the effects of the air quality and chemicals that are being used for fracking.
- **Lee County Health Department Activity and Management Summaries** – Ms. Carol Kivett, Finance Officer – presented the LCPH Monthly Management summary. She mentioned the expected revenue collected for the end of September 2012 should be at 25 %. Overall revenues collected and overall expenditures are at 19%. For individual programs, revenues collected and budget expenditures are close to target. She explained why the Maternal Health Program revenues collected and budget expended was low. Under Environmental Health, Mr. William Cain explained why the Establishments Inspected had a low rate of 30% for the month of September 2012. Mr. Jones referenced the LCPH Activities Summary Sheet. He stated after reviewing the numbers, he didn’t see anything that really stood out other than an increase in immunizations. He also mentioned Mrs. Omayra Zagada, Animal Control Officer, who also helps coordinate the adoptions, received a STARS Recognition Reward yesterday for (Positivity). This was a citizen’s nomination for her work at the shelter. Mr. Jones stated all of the staff at the Animal Shelter is doing a great job at the shelter every day.

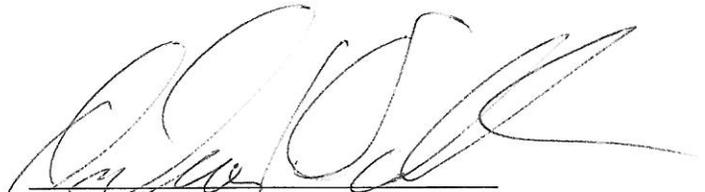
The board considered **Other Information:**

Mrs. Underwood reminded the board of the Susan G. Komen Grant kickoff breakfast Friday morning (October 12, 2012) at Central Carolina Hospital from 7-8 am in the Community Education Room. Mr. Jones invited the board to attend.

Mr. Jones mentioned Lee and Moore Counties were awarded another Susan G. Komen Grant. This award was a little less than \$10,000 and targets the Hispanic/Latino population. Services received will be same as our current Susan G. Komen project.

Dr. Schaller stated the Strategic Planning Committee met and are about one-third of the way through the Health Department’s Strategic Plan document. The committee plan to meet again in two weeks.

With no further business, Dr. Schaller moved the meeting adjourned.



Dr. Diane Schaller, Chairperson

ATTEST



A. Terrell Jones III, REHS MPH, Health Director