

MINUTES OF THE MEETING  
OF  
THE BOARD OF HEALTH  
FOR  
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

\*\*\*\*\*

June 17, 2015

\*\*\*\*\*

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:03 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mrs. Charity Dodson, Mrs. Mary Hawley-Oates, Pastor Alice Hooker, Dr. Andre Knecht and Mrs. Nilla Sloop. Mr. Terrell Jones, Health Director, was present as Board Secretary.

Six members were absent from the meeting: Dr. William Hall, Mr. John Riley Jr., Dr. Diane Schaller, Dr. Teresa Wooddell, Mrs. Martha Underwood and Dr. Lauren Williams

Mrs. Nilla Sloop, Vice- Chairperson presided and the following business was transacted:

No quorum was present; therefore, no items could be voted and approved. The information on the agenda was reviewed.

**Approval of the Agenda: N/A**

One additional item was added for discussion – Potential of Bright Ideas Funding Under New Information – Remove the Presentation on Tobacco Products to Include Vaping – Mr. Ockidde Harris, MPH could not be in attendance. This item will be placed on the July 2015 Board of Health agenda

**Approval of the Minutes: N/A**

No changes or corrections were made to the May 13, 2015 minutes. The minutes will be placed on the July 2015 Board of Health agenda for approval.

**Public Comments: None**

The board heard the **Introduction of New Employees - Mr. Terrell Jones, Health Director** – Mrs. Katie Dorsey, Social Worker II – hired 5/26/15 thru NC Public Health Alliance. Mrs. Dorsey stated she is one of the Pregnancy Care Managers (PCM) at the health department. She is originally from the state of Iowa; and recently moved here from Georgia as her husband is in the Army. Mrs. Kellisha Gray, Social Worker II – hired 6/1/15 thru NC Public Health Alliance. Mrs. Gray stated she is originally from Charleston, South Carolina and was in the military for seven years and she is now doing social work. Board members introduced themselves. Mr. Jones mentioned as these ladies work contract through the NC Public Health Alliance, he has been given permission by the county manager to move them from contract to county benefitted employees effective July 1, 2015.

Mr. Jones mentioned the county budget proposal was approved Monday night (6/15/15). All employees will get a 2.5% COLA increase, 401(k) match by the county will go back to 5%. The health department's budget approval included replacing four vehicles: 1- for Administration; 1- for Animal Control and 2-for Environmental Health. Five contract positions were included in the health department's budget.

The board heard **New Information – Mr. Terrell Jones, Health Director** –

- **Presentation of Tobacco Products to Include Vaping** – Mr. Jones referenced the abstract included in the board packet stating in 2008 the Lee County Board of Commissioners passed an ordinance prohibiting the use or smoking of tobacco in county government buildings or vehicles. Existing NC law, NCGS 14-313, now defines e-cigarettes as a tobacco product because they contain tobacco-derived nicotine. He is requesting to revise the language in the existing ordinance to include e-cigarettes in the definition of tobacco products. Reference was made to NCGS 14-313 – Article 39, Protection of Minors, item #4 –

definition of Tobacco Product and item #5- definition of Vapor product. Mr. Jones also referenced the resolution requesting expansion of tobacco products' definition to include e-cigarettes. This information was tabled until the July 2015 meeting.

- **County Health Rankings** – Ms. Kelly Richardson, Health Education Specialist – reference was made to the latest County Health Ranking for the County of Lee that was included in the board packet. A copy of the updated 2015 Health Ranking for the State of North Carolina and our 2015 NC Prevention Report Card were given to the board. County health rankings is an annual publication released by the Robert Wood Johnson Foundation in collaboration with the University of Wisconsin Population Health Institute. Lee County ranks 68 out of 100 counties. Some of this information was used to compare our county with our peer counties, i.e. Burke, Caldwell, Rockingham, Surry and Wilks. Discussion followed.
- **Health Department Flow Charts** – Mr. Jones stated the county manager asked all county departments to put together flow charts for all of their services. This began as a request from the Board of County Commissioners so they could better inform the citizens about county services. These charts will be updated on a yearly basis in the Board of Health notebooks and other departments will be added.
- **Bright Ideas Funding** – Mr. William Cain, Env. Health Supv. - this is a special funding opportunity to aid in Public Health Preparedness projects. The grant money of up to \$10,000, if awarded to Lee County, will be utilized to meet the needs of vulnerable populations with the county, i.e., emergency supply kits, flashlights, batteries, cans of food, portable water, can opener, first aid kit, hand sanitizer and other supplies deemed appropriate. Mr. Cain asked the board to allow him to pursue this grant opportunity. Deadline for the grant submission is July 15, 2015. Members present agreed this would be a great opportunity to pursue. It was suggested to contact the county manager directly about putting this information on the agenda of the BOC.

The board heard **Update Information** – Mr. Terrell Jones, Health Director-

- **Revised Board of Health Meeting Dates** – these are revised meeting dates due to the board changing their meeting date from the 2<sup>nd</sup> Wednesday night of the month to the 3<sup>rd</sup> Wednesday night of the month.
- **Rabies Control Update** – he is still working on the cat colony provision to be added to the Animal Control Ordinance. Reference was made to the draft proposal sent to the board via email. This information was also sent to some of the Veterinarians in the county, the Sheriff and the Supervisor of Animal Control at the Sheriff Dept. Feedback has been received and plans are to hold community forums on June 23, 2015 and July 14, 2015; giving a brief presentation on what is being proposed. It was recommended by the board to put a public notice of these meeting dates in the Sanford Herald and local tv and radio stations. This notice will also be put on our health department webpage and sent out on social media.
- **Strategic Plan Update** – we are obligated to address our strategic plan at least once a year. This plan was submitted to the board in January 2015 and it will not be updated until the submission of the Community Health Assessment (CHA). Approval was received yesterday from the state. Our strategic plan will mostly be based on information from the CHA. Dr. Steve Orton, Institute of Public Health, has been invited to come and help us work on our strategic plan. After his initial meeting, he will come back and hold two – 6 hr. meeting sessions on two different days. The board is invited to attend. Notice will be given when the meeting dates are confirmed.
- **Community Health Assessment (CHA)** – reference was made to the CHA included in the board packet. The results are similar to the information presented in the County Health Rankings, but a little more detailed. Based on the community assessment, three high priorities were chosen for Lee County: obesity, mental health paired with substance abuse, teen pregnancy and sexually transmitted infections.

- **Lee County Health Department Activity and Management Summaries** - the board reviewed the LCPH Activities for May 2015. We are almost at the end of the year with only one month left. Mr. Jones mentioned the high adoption rate in animal control verses the euthanasia rate. He mentioned we are interviewing to fill our vacant Shelter Attendant Position; and we are waiting on a salary approval from the county manager for our Nutritionist II/ WIC Dir applicant. We are also losing one of our nurses due to her and her husband moving out of state. Her husband is in the military. The LCPH Management Summary showed May 2015 – 92% was expected. We collected 78% of our revenue and expended 78% of our budget. Mr. Jones thanked the management team for staying on top of their program budget with Mrs. Thompson overseeing the entire budget process. He stated we work closely with the county manager and county finance officer to follow their recommendations.

With no further business, Mrs. Sloop moved the meeting adjourned at 7:48pm.

  
\_\_\_\_\_  
Mrs. Nilla Sloop, Vice-Chairperson

ATTEST

  
\_\_\_\_\_  
A. Terrell Jones, III, REHS MPH, Health Director