

**LEE COUNTY DEPARTMENT OF SOCIAL SERVICES**  
**BOARD MEETING**  
**October 20th, 2015**

The Board of Social Services for the Lee County Department of Social Services convened at 12:00 noon, in the Board of Commissioner's Room at the Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina. Board members present were Ophelia Livingston, David Riddle, Paul Utley, and Gail Dickens, absent Commissioner Amy Dalrymple. Also present was Ex-Officio member Brenda Potts.

Chairperson Livingston called the meeting to order and opened the meeting with the serenity prayer.

The Board considered changes to the October agenda. No changes being made a motion was made by Member Utley to accept.

Aye: Gail Dickens, Ophelia Livingston, David Riddle and Paul Utley (Ms. Dalrymple was absent from the vote)

Nay: None

The Board considered changes to the September minutes. No changes being made a motion was made by Member Riddle to accept.

Aye: Gail Dickens, Ophelia Livingston, David Riddle and Paul Utley (Ms. Dalrymple was absent from the vote)

Nay: None

**PUBLIC COMMENT** - No one signed up to speak during the Public Comments section of the meeting.

The meeting was turned over to DSS Director Brenda Potts.

**OLD BUSINESS**-Ms. Potts reminded the board that last month she talked about the state sending monitors out to do an audit review in CPS, Lee County was looking forward to this monitoring however the state has pulled them to do other things and it will be January 2016 now before they come in to do the audit.

**NEW BUSINESS**-

Ms. Potts discussed a recent conference call with the state concerning the Food and Nutrition Administrative Funds received by the county from the Feds and how it could be affected in the future. The feds have sent an advanced warning letter to the state concerning the statewide timeliness rate. Lee County is not on the list of counties that are the most impacted, but the feds would still take the money from all 100 counties. Ms. Potts advised the board she had been asked by the county manager to give a presentation to the Board of Commissioners on November 2<sup>nd</sup>, and that she would forward to them the handout once completed. Ms. Potts discussed in general the issues other counties could be having in meeting the 95% timeliness rate. Another issue has been the error rate of over 6% for the state. At this time, Lee County has one case that gives us a 9% error rate. Ms. Potts gave an example of how the FNS

accuracy rates work in FNS. If it is an agency or a client error, it still counts as an accuracy error for the county. Therefore even when a client fails to report something that affects the amount of their benefits that error in benefits counts against the county when they had no control over this situation.

**DIRECTOR'S REPORT**-Ms. Potts discussed a webinar pertaining to exempt staff and non-exempt staff, which she had just sat in with the Department Heads and the HR staff, conducted by the UNC SOG. The Department of Labor could be making changes to the exempt and non-exempt rules by next year. The 5 or 6 question test that determined if you were or were not exempt will not make you exempt any longer unless you make \$50,400 or above.

**CLOSED SESSION** - Vice Chairperson Dickens moved for the Board to go into closed session to consider a personnel matter per N.C. General Statute 143-318.11(a)(6); Mr. Riddle seconded the motion. Upon a vote, the results were as follows:

Aye: Gail Dickens, Ophelia Livingston, David Riddle, and Paul Utley, (Commissioner Dalrymple was absent from meeting)

Nay: None

Chairperson Livingston ruled the motion had been adopted unanimously and the Board was in closed session.

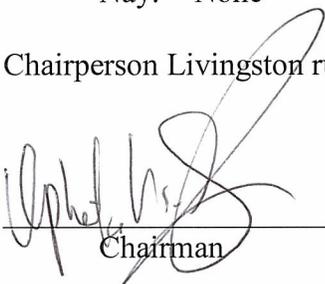
Upon returning from closed session, the regular meeting resumed with members Livingston, Dickens, Utley, and Riddle present.

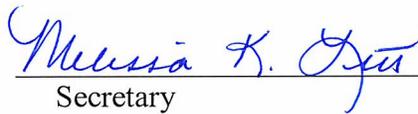
With no further business to come before the Board Member Riddle moved to adjourn the meeting, seconded by Member Dickens. Upon a vote, the results were as follows:

Aye: Gail Dickens, Ophelia Livingston, David Riddle, and Paul Utley, (Commissioner Dalrymple was absent from meeting)

Nay: None

Chairperson Livingston ruled the motion had been adopted unanimously and the meeting adjourned.

  
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Chairman

  
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Secretary