

MINUTES OF THE MEETING  
OF  
THE BOARD OF HEALTH  
FOR  
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

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November 12, 2014

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The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:02 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mrs. Charity Dodson, Dr. William Hall, Mrs. Mary Hawley-Oates, Pastor Alice Hooker, Dr. Andre Knecht, Mr. John Riley, Jr, Dr. Diane Schaller, Mrs. Nilla Sloop, Mrs. Martha Underwood and Dr. Lauren Williams. Mr. Terrell Jones, Health Director, was present as Board Secretary.

One member was absent: Dr. Teresa Wooddell

Mrs. Sloop, Vice-Chairperson presided until Dr. Schaller, Chairperson arrived and the following business was transacted:

**Approval of the Agenda:**

Mrs. Hawley-Oates moved to accept the agenda as written. Dr. Hall seconded the motion and upon a vote, the results were as follows:

**Aye:** Dodson, Hall, Hawley-Oates, Hooker, Knecht, Riley, Schaller, Sloop, Underwood and Williams

**Nay:** None

The vice-chairperson ruled the motion was adopted unanimously.

**Approval of the Minutes:**

There were two corrections made to the October 8, 2014 board minutes. To remove Mr. Riley's name from approving agenda items as he was absent; and add Dr. Williams name to approving agenda items as she was present. Dr. Knecht moved to approve the minutes as amended. Dr. Hall seconded the motion and upon a vote, the results were as follows:

**Aye:** Dodson, Hall, Hawley-Oates, Hooker, Knecht, Riley, Schaller, Sloop, Underwood and Williams

**Nay:** None

The vice-chairperson ruled the motion was adopted unanimously.

**Public Comments:** None

Dr. Schaller, Chairperson introduced and welcomed back Mrs. Martha Underwood who previously served on the board in the engineer position.

The board heard the **Introduction of New Employees – Mr. Terrell Jones, Health Director** - Mrs. Nancy Turner, Social Worker II, hired 10/9/14 thru the NC Alliance of Public Health and Ms. Margaret (Maggie) Johnson, Social Worker II, hired 11/3/14 also thru the NC Alliance of Public Health. These ladies are both case workers who work in our Care Coordination for Children (CC4C) and our Pregnancy Care Management (PCM) Programs. These programs are for pregnant women and children who are eligible for Medicaid.

The board considered **Action Items – Mr. Terrell Jones, Health Director -**

- **Potential FDA Funding Approval up to \$2,000** – Mr. William Cain, Env. Health Supv. – information was presented to the board at the September 10, 2014 meeting asking for permission to apply for two grants; and this is the first of the two. If this grant is approved, he would like to send two Environmental Health Specialists to the South East Region FDA Seminar in Savannah, Ga., December 8-11, 2014. They will not hear about the status of the grant until mid-November. All expenses will be covered through the grant. Discussion followed. Once approved by the Board of Health, this information will be sent to the Board of County Commissioners for their approval. Mrs. Sloop moved to approve acceptance of the grant of up to \$2,000 if awarded, and use the funds to send two Environmental Health Specialists to the FDA Seminar in Savannah, Ga. Mrs. Underwood seconded the motion and upon a vote, the results were as follows:

**Aye:** Dodson, Hall, Hawley-Oates, Hooker, Knecht, Riley, Schaller, Sloop, Underwood and Williams

**Nay:** None

The chairperson ruled the motion was adopted unanimously.

The board heard **New Information – Mr. Terrell Jones, Health Director –**

- **Reduction of State Funds in our Maternal Health and Family Planning Programs** – Ms. Carol Kivett, Finance Officer – both of these program budgets are being reduced from the state by 4%. This is due to a reduction in the Maternal and Child Health Block grant. The Agreement Addendum Revision #3 in our Family Planning Program leaves us with a balance of \$89,471 for the rest of the fiscal year. The Agreement Addendum Revision #1 in our Maternal Health Program leaves us with a balance of \$32,024 for the rest of the fiscal year. Ms. Kivett stated even though this is a decrease in our program budgets, we will not be going to the Board of County Commissioners asking them for county funds to replace the decrease. We have funds to offset this decrease from vacancies in our MH/FP and CD programs to cover it.

The board heard **Update Information – Mr. Terrell Jones, Health Director –**

- **Buggy Factory Update for Environmental Health** – Mr. William Cain, Env. Health Supv. - environmental health along with other city and county officials will be moving to the Buggy Factory. Environmental health and building inspections are located on the bottom floor. Currently, there is no space for Environmental Health expansion or space to store existing paper permits. Possible approval by Board of County Commissioners to approve electronic software program and LCI scanning on Nov 17, 2014. Mr. Cain responded to questions as appropriate.
- **Communicable Disease Update – Mrs. Pamela Ridenhour, Nursing Supv.** – a brief update was given on Ebola, Influenza and the Enterovirus D68. For several weeks there has been weekly conference call meetings by CDC in conjunction with the Division of Epidemiology giving updates on Ebola. So far, there has been only 4 identified cases of Ebola in the United States. Duke University Medical Center was monitoring someone last week and it ended up being a negative case. Influenza: right now, we are at minimum level according to the CDC even though there has been some reported cases. We do have our flu vaccine and are encouraging everyone to get the vaccine whether or not they get it from the health department. Enterovirus D68: this virus has been around since 1962. There has been over 1000 cases diagnosed across the United States. Children are primarily the ones being affected. This first case was confirmed in NC on September 22, 2014. So far, NC has had 23 confirmed cases. Mrs. Ridenhour responded to questions as appropriate. She mentioned we have had a couple cases of pertussis and both of these were children.
- **Oral Health Update** – Mr. Jones stated he has been in meetings this summer and fall with different stake holders in our community about our oral health situation. He has been in contact with Ms. Seymore

Dental Hygienist, whose job was eliminated last year, Ms. Green, at the Helping Hands Clinic, Ms. Booth who brings in the Mobile Dental Unit from Southern Pines and Dr. David Fisher, Dentist. A group of nursing students from UNC has put together a report which showed a couple of issues for Lee County: 1) assessing the health of our children while they are in school and 2) getting them referred to a dentist in their area. Indigent care for adults who can't afford to go to the dentist is also a problem. Mr. Jones suggested the board form a sub-committee to recommend to the Board of County Commissioners for next year's budget, money to fund a part-time dental hygienist to go into the schools. Also recommend money for vouchers to pay dentists to come and work on the mobile dental unit so that we can say that we are addressing this need in public health. Mr. Jones mentioned there is a doctor working on a program called "give Lee Kids A Smile" for children who don't have Medicaid or private insurance. Discussion followed. Dr. Schaller recommended the board wait until the next meeting when Dr. Wooddell could be present for further discussion.

- **Lee County Health Department Activity and Management Summaries** – the board reviewed the LCPH Activities Summary. Mr. Jones referenced the increase in the immunization numbers due to the kids going back to school. Reference was also made to the low number for restaurant inspections. Animal Control was commended again for their high adoption rate. The LCPH Monthly Management Summary was reviewed and we are one third of the way through our fiscal year. This summary showed through October 2014 – 33% Expected. It also showed we collected 38% of our revenue and expended 27% of our budget. This report shows that Animal Control is up to 66 % in their revenues. Maternal Health, CC4C and PCM numbers were down a little due to vacant positions. We have hired two Social Workers who were introduced tonight which should bring up the numbers in the CC4C and PCM programs.

**Board of Health Training** – Dr. Schaller introduced Mr. Wayne Raynor who presented the Board of Health training for new and returning board members.

**Executive Session:**

- **Personnel Issue – G.S. 143-318.11(6)** – Mrs. Sloop moved to go into executive session to discuss a personnel issue. Mrs. Dodson seconded the motion and upon a vote, the results were as follows:

**Aye:** Dodson, Hall, Hawley-Oates, Hooker, Knecht, Riley, Schaller, Sloop, Underwood and Williams  
**Nay:** None

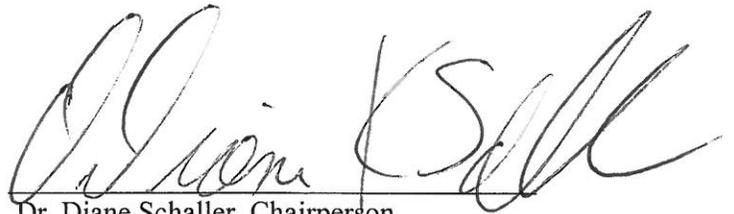
The chairperson ruled the motion was adopted unanimously.

Mrs. Sloop moved to come out of executive session. Mrs. Dodson seconded the motion and upon a vote, the results were as follows:

**Aye:** Dodson, Hall, Hawley-Oates, Hooker, Knecht, Riley, Schaller, Sloop, Underwood and Williams  
**Nay:** None

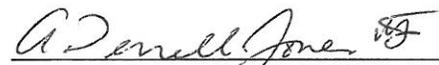
The chairperson ruled the motion was adopted unanimously.

With no further business, Dr. Schaller moved the meeting adjourned at 8:15 p.m.



Dr. Diane Schaller, Chairperson

ATTEST



A. Terrell Jones, III, REHS MPH, Health Director