

LEE COUNTY

2008-2011

Committed Today for a Better Tomorrow

LEE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Minutes of July 14, 2010

Attendees:

Roger Tankersley- Pfizer
Nicole Brown – NC Dept. of Labor, OSHA
Jeremy Beal – CapRAC/WakeMed
Janice Holmes – Senior Services
Tami Carter – Senior Services
Bruce Akers – NC Dept. of Agriculture, CS
Steve Powers – NC Emergency Management
Mary Salvo – American Red Cross
Sandra Boyd – Health Dept.
Randy Seagroves – JT Davenport
Kimberly Killian – GKN
Susan Condlin – NC Cooperative Extension
Seth Holt – NC Cooperative Extension
Ray Houser – Dixie Pipeline
Don Kovasckitz – Strategic Services
Cynthia Webb – 3M
Abby Cameron – American Red Cross
Deborah Bigelow – Static Control
Mike Stephens – Static Control
Ann McMillan – Saidu Technologies
Ken Cotten – Sanford Fire Department
David Vann – Coty US LLC
Roger Millikin – Emergency Services
Shane Seagroves – Emergency Services
Bill Rogers – Emergency Services
Nancy Veroni – Emergency Services
Michael Tatum – Emergency Services
Brandi McAvoy – Emergency Services

The Lee County Local Emergency Planning Committee met on July 14, 2010 at the Lee County Emergency Services Conference Room, 225 S. Steele Street, in Sanford, NC.

Chairperson Roger Tankersley called the meeting to order at 11:40 a.m. Motion was made by David Vann to accept the minutes from the March 24, 2010; seconded by Kim Killian; unanimous vote.

Shane Seagroves passed out handouts for the following and commented on each:

- “Call Before You Dig”
 - Free service advising citizens to dial 811 before digging to have underground utility lines marked
- Companion Animal Mobile Equipment Trailer (CAMET)
 - Kickoff Meeting to be held July 19th, 08:30
 - Purpose: to establish goals, objectives and timeline by which a program in Lee County can be established to assist with sheltering animals in disaster situations.
- Special Needs Registry
 - Informational meeting scheduled for July 19th, 10:00
 - Purpose: to establish goals, objectives and a timeline by which Lee County can solidify the Special Needs Registry Program.
 - ES looking to form a committee for verification of special needs applicants.

Roger Millikin and Steve Powers discussed the Hazard Mitigation Plan and the fact that the plan is due for an update. Emergency Services requests that the LEPC be involved as a Review Committee for updating the plan.

Michael Stephens of Static Control was nominated for Vice Chairperson to serve for the remainder of the 2010 year. Nomination was made by Debbie Bigelow; seconded by Cindi Webb. Nominations were closed by David Vann; seconded by Roger Millikin. Vote was unanimous.

Roger Tankersley conducted a review of the By-Laws. Highlighted revisions were reviewed and will be voted on at the September 15th meeting.

Jeremy Beal stated that members from the National Center for Emergency Medical Preparedness and Response (NCEMPR) team, along with CapRAC, would be traveling around to the different counties asking them to provide input into the development of the Regional ESF-8 Medical Response and Recovery Plan. Lee County has been scheduled to meet with the team on Monday, July 26th.

Action Items:

- In preparation for the September 15, 2010 discussion on developing the Emergency Response Plan referenced under By-Laws Article II C, LEPC Members will review their respective on-site emergency response procedures.
- Each LEPC Member will identify a Facility Coordinator responsible for implementing their respective emergency response plan by September 15, 2010.
- LEPC Members will determine who the voting member will be for their respective organization by September 15, 2010.
- LEPC Members will compile a list of emergency equipment available at their respective location by September 15, 2010.
- Roger Millikin to develop a list of community emergency equipment and identify the person responsible for this equipment by September 1, 2010.

- Roger Millikin to develop a list of methods and schedules for exercising the emergency response plan by September 1, 2010.
- Roger Millikin will draft an Emergency Response Plan “strawman” to cover at a minimum, the items outlined in Article II C of the By-Laws and submit to Roger Tankersley by September 1, 2010.
- Nancy Veroni will determine what media will be utilized for general public notification of meetings and have notifications completed for the September 15, 2010 meeting by September 1, 2010.
- The Hazard Mitigation Plan Committee members (David Vann, Abby Cameron, Debbie Bigelow, Mike Stephens, Cindi Webb, Roger Tankersley, Ken Cotton, Jeremy Beal, and Kim Killian) will review the “Local Hazard Mitigation Plan (HazMit Plan) distributed by Roger Millikin in preparation for meetings to be arranged by Roger Millikin.
- Kim Killian will contact the Armed Services for information on the Military-Civilian Task Force for Emergency Response (MCTFR) Plan for benchmarking purposes.

The next meeting for the LEPC has been pre-set for September 15, 2010.

Therefore, being no further business to come before the LEPC, the meeting was adjourned at 1:00 p.m.

Attest:

Nancy Veroni
Nancy Veroni, Secretary

Roger D. Tankersley
Roger Tankersley, Chairperson