

MINUTES OF THE MEETING
OF
THE BOARD OF HEALTH
FOR
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

February 8, 2012

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:00 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mrs. Tamara Brogan, Mr. Charles Clifford, Dr. Kelly Faulk, Dr. David Fisher, Dr. William Hall, Pastor Alice Hooker, Mrs. Linda Kelly, Mr. Larry Oldham, Dr. Diane Schaller and Mrs. Martha Underwood. Dr. Lauren Williams was absent from the meeting.

Dr. Diane Schaller, Chairperson, presided and the following business was transacted.

There were no corrections to the January 11, 2012 board meeting. The minutes stand approved as written.

Public Comments: None

The board heard New Information –

- **Introduction of New Employees** – Mr. Terrell Jones, Health Director. Ms. Joyce Brooks, WIC Director was asked to introduce the new staff from her department as follows: Candace Farfaglia, Processing Assistant III – hired 1/11/11, Ruby Hernandez, Processing Assistant III – hired 11/8/11 and Havalah Moore, Nutritionist I – hired 1/31/12. Mrs. Brooks stated each of these employees was doing a great job as the WIC Dept. has been performing at 106% of their assigned caseload. Mr. Jones introduced Ms. Rebecca Branson, RN – hired 1/31/12. Ms. Branson commutes to us from Chatham County and is working in our new Community Care for Children (CC4C) Program and in our Pregnancy Care Management (PCM) Program. She came to us from the Alamance County Sheriff Department’s Detention Center as a RN. Dr. Schaller welcomed all new staff to the Health Department. New staff not present tonight will be introduced at the March BOH meeting.
- **Year End Report** – Lee County Sheriff Department – Lt. David Prevatte – a copy of the Animal Control Enforcement Division Annual Report – March thru December 2011 was given to the board. Lt. Prevatte stated the Animal Control Officers were available from 8am – 8pm. Any calls after 8 p.m. and before 8 a.m., a uniformed deputy would respond; therefore, all calls are answered 24 hours a day/7days a week. A slide presentation was given on the annual report. Reference was made on the animal control officers field enforcement; calls for service; rabies compliance checks; animal bites; criminal charges; felony investigations; arrests; animal pick-ups and civil citations. During the two rabies clinics held last year, over 300 animals were vaccinated. Another rabies clinic is scheduled for April 7, 2012 to be held by Dr. Williams from Carolina Veterinarian Hospital. This clinic will be held at the Sheriff’s Department. A brochure was given to the board on the Sheriff Department’s Accreditation for Law Enforcement Agencies. Discussion followed. Lt. Prevatte responded to questions as appropriate. Dr. Faulk asked if the Sheriff Department could come up with confirmed stats as to how much has been collected in civil citations since the transfer of animal control. Mr. Jones asked about the working relationship between the Sheriff Department and Animal Services Department. Lt. Prevatte thanked the board for their support.
- **SNS Training Information** – Mr. William H. Cain, Environmental Health – Mr. Cain presented information on where we are, where we are going and hopefully what we can do to help make it better in the future. The Strategic National Stockpile (SNS) Program is a required program with the state through the Centers for Disease (CDC) control. Lee County’s mission is to provide prophylaxis to 60,000 Lee County residents within 48 hours. A copy of the slide presentation was included in the board packet. The agenda included: define “bio-terrorism”, Lee County’s Mission, why pre-planning is important; requesting SNS; Local Receiving Site-LRS/Dispensing Site-POD; Community Collaboration and Philosophy.

A meeting is scheduled later in the month with Central Carolina Hospital to discuss their role in this program; and every staff member in the health department has a role. Discussion followed. Mr. Cain responded to questions as appropriate. Mr. Jones and Mrs. Underwood thanked Mr. Cain for a job well done with the Public Health Preparedness Program.

The board heard **update information** -

- **Accreditation – Strategic Plan** – Mr. Terrell Jones, Health Director – a copy of the proposed Strategic Plan for the Health Department was included in the board’s agenda packet. Mr. Jones reviewed the changes, information needed and recommendations made from the Monday night, 2/6/12 special board meeting. One of the goals for accreditation is to have a strategic plan identifying factors influencing the health department’s ability to improve the community’s health. A final copy will be presented at the March 2012 meeting for approval. This plan is needed by April 1, 2012 for accreditation.
- **Lee County Health Department Monthly Activity Summaries** – these reports were handed out and reviewed by the board. Dr. Schaller questioned the number of Pet Owners Drop offs on the monthly management summary verses the number on the activities summary. Discussion followed. These numbers will be adjusted on next month’s summary sheets.

Other: Information from Mr. Jones, Health Director:

The report from Evergreen Solution recommends reduction of one of the Environmental Health Specialist position by 50%. He would like to keep all positions in case the economy changes and this position will be needed full time. Discussion followed.

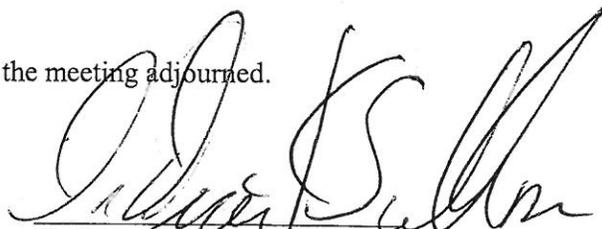
The board was given a hand out from the Boys and Girls Club regarding their response to Lee County’s 2011 State of the County Health Report. Mr. Jones responded to questions as appropriate.

There are Title X funds supporting a Public Service Announcement in the Sanford Cinema Movie Theater regarding family planning. This is a 15 second PSA and they would like to add voice to it this year.

The Health Department is working on their 2012-2013 budget proposal. The county is recommending a 3.6% Cost of Living Allowance (COLA) this year which will be added to our budget. This proposal will be presented at next month’s board meeting for review and approval.

The board was invited to attend an Environmental Advisory Board meeting to be held on February 28, 2012 at 5 p.m. in the Gordon Wicker Room. The concern is “fracking”. Mrs. Brogan and Mrs. Underwood agreed to attend.

With no further business, Dr. Schaller moved the meeting adjourned.



Dr. Diane Schaller, Chairperson

ATTEST



Terrell Jones, REHS MPH, Health Director