

**Meeting Minutes**  
**LEE COUNTY TRANSPORTATION ADVISORY BOARD**  
**10:00 a.m. Thursday, April 21, 2016**  
**COLTS Training Room, 112 Hillcrest Drive, Sanford, NC**

**Present:**     **Doug Doris, Geraldine Brady, Heath Cain, David Montgomery, Lesa Price, Lois Fleming, Patti Griffin, Sandra Thompson, Debbie Davidson, Sidney Morgan, Jimmy Solomon, Bob McCarthy**

10:00 a.m. Bob McCarthy called the meeting to order, welcomed everyone and introductions were made. Bob McCarthy asked if there were any additions or changes to the agenda. At this point there isn't a quorum to approve the previous minutes or the agenda. Bob McCarthy noted that there were no general public comments.

10:03 am – Heath Cain joined the meeting

Sidney Morgan provided a COLTS quarterly update for January 2016 – March 31, 2016: Sid discussed the new Zone routing program. It began fully in January with quarterly totals at 45,021 passenger trips; 97,000 service miles and 7,408 hours of service. Maintenance cost remain high but less than the previous fiscal year with newer vehicles. Lower gas cost helps the per trip rates. Security Cameras are now installed in the COLTS offices and on the outside of the facility. The Grant funded Building Integrated Communities through UNC Chapel Hill has been successful in the Transportation component of the plan. Sid and Zaida Cruz have co-chaired the committee and integrated stops in the more populated Latino Areas of the County to provide mobility access for this population. Sid and Zaida will present to the Public Policy luncheon participants on the success of the program May 2, 2016.

10:07 – David Montgomery joined the meeting

Doug Doris expressed the need for customer service and satisfaction surveys to evaluate passenger satisfaction with the new zone routing program. Sid explained that this will be a factor later in the process when there is more data for evaluation. Debbie noted this will become a part of the success plan that NC DOT is requiring. More information will follow on this item at the July meeting.

Debbie Davidson noted that Tamra Shaw our Mobility Specialist with NCDOT/PTD (Public Transp. Div.) will be retiring in July. There is currently no info from NC DOT on the approval of the Grant Applications for FY 2017. COLTS has been approved to hire an intern – 90% reimbursed by NC DOT - to assist with the continued implementation of the Zone Routing program. The Intern must be enrolled in a graduate level program at a NC University or College to be considered. Colleges have been contacted and job posting will be placed in the Sanford Herald and with other employment sites.

With a quorum now present Doug Doris made a motion to accept the minutes of the January meeting and the agenda, Lesa Price seconded, all were in favor.

Debbie Davidson asked the Board to provide information to be used to better transportation services in Lee County as a part of the Community Transportation Five Year Plan. Lois Fleming gave an overview of the services provided by her cab company and expressed concern that her business has declined considerably the past 18 months. Debbie reiterated that there are now other companies in the Sanford Area who are providing transportation services other than Fleming and COLTS. Business is being given to the other companies. These include Right Transportation and Woolford House. Also, Bill Cline with Job Express is now offering evening and third shift employment service at an affordable rate. Lesa Price asked if it were possible to offer additional transportation service for Medicaid clients to have shorter wait times during out of town medical trips. COLTS can evaluate this but the cost factor plays a role in that decision. Ms. Fleming requested an explanation of the Sweeper Driver in the Zone Routes. This driver transports the clients who are not within a zone but have a mandated transportation need at a specific time.

**Old/New Business:** Debbie Davidson reported that the next meeting will be July 21, 2016 at 10:00 am at the COLTS offices.

10:54 a.m. With no further business, the Board agreed to adjourn.

Respectfully submitted - Debbie Davidson, Secretary,

*Debbie Davidson*

Bob McCarthy, Chairman

*Bob McCarthy*