

# LEE COUNTY

NORTH CAROLINA

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## MINUTES OF THE LEE COUNTY FIRE ADVISORY BOARD

NOVEMBER 16, 2006

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The Lee County Fire Advisory Board met on November 16, 2006, in the Small Conference Room at the Lee County Government Center.

The following members were present:

- Donald Andrews, Jr.
- Royce Gaines
- John Altenburger
- Larry Kelly
- Derrick Clouston

The following members were absent:

- David Smitherman, Ex officio member
- Bob Brown, Commissioner
- Doc Oldham
- Roger King

Chairman Donald Andrews called the meeting to order at 6:10 pm.

Chairman Andrews presented the minutes and asked for a motion of acceptance. Motion was made by John Altenburger to approve the minutes as written, seconded by Larry Kelly and the motion carried unanimously.

Chairman Donald Andrews commented on the Commissioner's meeting which was held Monday, November 13<sup>th</sup>. During the meeting, the Fire Advisory Board gave an update on the goals and objectives that have been established between the FAB and Fire Chiefs Council. Chairman Andrews asked that goals #5 and #6 be considered by the Board as short range goals. Goal #5 – *Evaluate the current process of funding the Fire Marshal's Office and evaluate opportunities for other funding mechanisms*, has been given to the County Manager to study other means of funding in the next fiscal year. Goal #6 – *Conduct a review of current public safety communications issues, and develop steps to maximize countywide emergency communications*, came under the recommendation of Chairman Hincks to appoint a Communications Committee to study the 911 issue, and the motion carried.

A discussion on the budget process and new budget format was begun and Chairman Andrews passed out a budget form that he formulated to be shared with the Fire Departments for consideration of use. Chairman Andrews called for a vote of the FAB on the new budget form. All members present voted by "aye" and the vote was unanimous. Larry and Royce suggested distributing the budget forms at the next Fire Chief's meeting to be held November 29<sup>th</sup> in order to gain any feedback on changes or revisions that need to be made. A timeline of December 12<sup>th</sup> was set for getting the forms turned back in. Derrick also mentioned there will be a budget workshop to be held sometime in January with the assistance of Lisa Minter going through the form step by step. The budgets are due in March.

A tentative meeting of December 13<sup>th</sup> has been set for the FAB depending upon the conclusions of the November 29<sup>th</sup> Fire Chief's Meeting.

Therefore being no further business to come before the FAB, the meeting was adjourned at 8:00 p.m. Royce Gaines made the motion, seconded by John Altenburger.

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Donald Andrews, Jr., Chairman

ATTEST:

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Nancy Veroni, Secretary