

LEE COUNTY LIBRARY
CONFERENCE ROOM
BOARD OF TRUSTEES MEETING MINUTES

May 6, 2015

The Library Board of Trustees met on the above date at 5:15 pm at the Main Library in the Conference room with Chairperson Susan Alexander presiding. Trustees in attendance were Vadrin Colvin-King, Norma Piestrak, Judy Watson and Ernest Morgan. Dr. Rickie Frazier and Director Susan Benning were also present. James Lehman and Edgar Underwood were absent.

The meeting was called to order by the Chairperson. There were no public comments. Minutes of the last meeting were discussed. Norma Piestrak made a motion to accept the minutes as written and Ernest Morgan seconded the motion. The Board voted Aye to accept the minutes as written.

Old Business

The new FY recommended budget approved by the Library Board of Trustees was amended slightly to include the cost of new library cards. The Friends of the Library decided not to fund them and the library needs to order some more library cards. The Chevy Venture used by the library was taken out service because it still did not start after several repair bills. A Ford Fusion was added to the new FY library budget.

The policies were discussed and then Norma Piestrak made a motion for the Board to accept the policies with two small revisions offered by Judy Watson. Vadrin Colvin-King seconded the motion. The Board voted Aye approving the policies.

The issue of accepting charge and debit cards for payments was discussed. Susan provided more details about the program including the fees of \$1.95 for a transaction with a Visa or MasterCard and \$1.00 for a debit card. American Express will not be accepted as that would have raised the amount for the transaction fee higher. Judy made a motion to accept credit and debit cards and Ernest seconded the motion. The Board voted Aye.

Susan gave an update on the clean-up project at the library. Four rooms have been completed – conference room, large meeting room, hallway supply closet, and janitor supply closet. A written Safety Report was provided by Amanda Hinds.

New Business

Susan told the Board about the wish list to be provided to the Friends of the Library for the new FY. She will present the list to the Friends at the next meeting on May 22, 2015. After July 1, 2015, Russell Spivey, Facilities Manager will be given a list of library projects for the new fiscal year including altering the circulation desk, converting book drop for donated books, power washing the outside of the building, and cutting back the crepe myrtle tree in February. There was some discussion and questions.

Other Business

Susan Benning and Nathan McGehee attended a free workshop on using Springshare's version 2.0 for the library website on May 13, 2015 in High Point, NC

Susan Alexander, Susan Benning and Irene Smith went to a free Fundraising Summit in Charlotte on May 15, 2015. The Charlotte Mecklenburg Library Foundation presented several workshops related to capital campaigns.

Director Report

Susan gave a report on the indoor plants project, the Boy Scout Eagle project, and the outdoor planter receiving a donation of plants from JJs Greenhouse. Outreach visits were made to Hispanic grocery stores, St. Stephens Catholic Church and other churches serving the Hispanic community. Professional looking postcards with the info about Pronunciator and the Lee County Library address were given out in large quantities. The library received a donation of books from the Jaycees.

Several Board members have terms that are up in June 2015. The county will advertise vacant positions in the newspaper. James Lehman will need to be replaced and Judy Watson also is coming off the Board.

With no further business, the meeting was adjourned.

Susan B. Alexander

Susan Alexander, Chair

Susan Benning

Secretary to the Board

3 Jun 2015

Date

June 3, 2015

Date