

Minutes
Library Board of Trustees Meeting
March 2, 2016

Present were Susan Alexander, Ed Underwood, Vadrin Colvin-King, Jeff Hockaday, Ernest Morgan, and Norma Piestrak and Dr. Ricky Frazier. Director Susan Benning attended. A quorum was present. Mary Dutton was absent.

There were not any public comments. The minutes from the February 3, 2016 Library Board of Trustees meeting were presented. Jeff Hockaday made the motion to accept the minutes as written. Vadrin Colvin-King seconded the motion. The Board voted aye after one correction to accept the minutes as written.

The Director gave the following report:

A. Old Business

Basic computer classes are continuing on Mondays and Fridays at the library. A computer class was held at the Enrichment Center on February 26, 2016

Andy Evans, representative from A&B Enterprises, came to do the second training session for staff on the new microfilm scanner and new computer in the Local History room on March 2, 2016.

The 3rd order for e-books will be sent in on March 10, 2016.

Susan Alexander gave a report on the new landscaping project to be completed on the Hawkins Street side of the building. The new County Horticulturalist, Minda Daughtry, will come up with the design as part of the Master Gardener training program. The new plants are being purchased by grant funding obtained by Irene Smith of the Friends of the Library. The crepe myrtle has grown too big and too close to the building. It will be cut down and removed as part of this design.

Five Launchpads, (early literacy tablets), have been cataloged and are being checked out for one week. The late fee for Launchpads being returned after the due date is \$1.00 a day with a cap at \$10.00. Susan will investigate what the cap on fines for books is at other libraries in NC for the next meeting.

The LSTA grant and Walmart Foundation grant applications were submitted on time before the deadline.

There is growing interest and attendance at the new library programs – coloring and movies. The Teen Open is scheduled for March 3, 2016 and they will have a tour and 3D printer demonstration. National Library Week is April 10-16, 2016. The library is planning some special events including a program by children's author, Chip Womick from Asheboro.

The Lee County Board of commissioners approved naming the new conference room after former Director, Michael Matochik. The Friends of the Library will have a plaque made.

B. New Business

Nathan Mcgehee has accepted a position in the Lee County IT department. March 18, 2016 will be his last day at the library as systems specialist. A plan is being made to handle the circulation desk hours once Nathan leaves the library to start at his new position and also on how to fill the vacancy.

Edge Initiative is doing a survey in April. Because the library was selected to have external stakeholders interviewed, the interviewer will be asking for names and contact information of people the Director believes would be best able to speak about the library's place in your community over the past couple of years. Board members interested in doing the phone survey can contact the Director.

Artwork from the Sanford Brush and Palette Club is hanging in the auditorium.

The tornado warning on February 24, 2016 was handled by the library. Susan has asked if Dept. Heads could be given an all clear message on their cell phone. The safe area for tornadoes is not near any staff desk phones.

The basic library policies were discussed for the age for obtaining a library being reduced from age 5 – age 2. Dr. Hockaday made the motion to reduce the minimum age to obtain a library card from 5 to 2 years of age. Dr. Ricky Frazier seconded the motion. The Board voted aye. A deposit for AVAB reference books being allowed to be checked out by patrons was also discussed. Ed Underwood made a motion to approve of a deposit for ASVAB books. Vadrin seconded the motion. The Board voted aye. The revised policies will be posted on the website.

The Director gave an update on upcoming events:

Teen Open House March 3, 2016 3-5 pm.

Speech to Broadway Rotary Club on Thursday March 10, 2016 noon

Children's author, Chip Womick program April 6, 2016 6-7 pm

Teen Poetry Slam April 27, 2016 6-8 pm

Coloring Club for seniors and adults every Friday 3-4 pm

NC History Quiz Bowl May 17, 2016 7-8:30 pm

With no further business, the meeting was adjourned.

Susan Alexander

Susan Alexander, Chair

Susan Bennett

Secretary to the Library Board of Trustees

12 Apr 2016

Date

April 12, 2016

Date