

LEE COUNTY PARKS AND RECREATION

COMMISSION MEETING

MONDAY, MARCH 23, 2015

MINUTES

The Lee County Parks and Recreation Commission met Monday, March 23, 2015, at 5:30 p.m. in the Bob Hales Center, 147 McIver St. Sanford, NC 27330.

Members present were James Emerson, Chad Spivey, Ed Underwood, vice-chair Harry Stryffeler and Liz Kovasckitz.

Also present were John Payne, Director and Debbie Carroll, secretary.

Absent members were Mark Kline, Nicole Ingram, Eric Davidson and Bill Oberkirsch.

I. CALL TO ORDER AND APPROVAL OF MINUTES

Meeting called to order at 5:30 pm by Harry Stryffeler. Motion for approval of minutes made by Ed Underwood, seconded by Chad Spivey, and approved by all.

Call made for any changes to minutes or agenda.

II. ADDITIONS/APPROVAL OF AGENDA

Motion for approval of agenda and minutes made by Chad Spivey.

Seconded by Ed Underwood.

Approved by all.

III. PETITIONS AND COMMUNICATIONS (public comment)

Mr. Stryffeler relayed information given to him by an elderly couple that said they were very happy with the way San-Lee Park was kept open through winter for them to make use of it.

IV. OLD BUSINESS

A. Update O.T. Sloan Park Project including Dog Park

John said Brailsford and Dunlevay will contact him and stakeholders concerning the Sloan complex next week and will visit other similar facilities. The actual report concerning O.T. Sloan from them is still 5-6 weeks away, around mid-May. They will help place where the dog park should be located within the park with the report.

Members discussed liability issues and signage for the dog park.

B. Update San-Lee Park Project

Asbestos has been removed from the old building, with another 6-8 weeks before demolition. An RFQ has been issued, due back April 10th on the design engineering for the new building. Trees must be cut before the new building can go in near the RV campgrounds. Bird enclosures will be placed across from the RV showers.

A tentative site for the building has been made, and a shed was installed at the park today to be used as a temporary headquarters for the seasonal rangers. The shed, loaned to us from Shed Depot, is 192 square feet, with the option to buy it at cost after the building is completed. John hopes to purchase it to place near the bird enclosure and put the freezers in it for the birds' rats and other tools and equipment.

John has spoken with a forester who will get a tree cutter to clear the area where the bird enclosure will be located. The area will then need to be sloped and graded before the new building can be built.

C. Correction to proposed Fees & Charges

Fees and charges were recently approved with the Parks & Recreation Commissioners, but John had some corrections that needed to be adjusted before going to the county Board of Commissioners.

In the previous year, the out of county fee was incorrect at \$10 for the Learn to Swim program, so it would need to be adjusted to \$15.

The Ingram supervisor's salary would be raised by \$1.00, from \$9.00 to \$10.00. This would help staff from constantly having to run to the bank to make change when the building is rented. Members agreed this was reasonable.

At 5:52 pm, Chad Spivey made the motion to approve the changes, Ed Underwood seconded the motion, and all members approved.

V. **NEW BUSINESS**

A. 2015-2016 proposed department budget

John and Lora met with the county manager and finance director to discuss the upcoming year's budget. He told members that nothing was cut from his department's budget, but the BOC has not met yet about this. The department may still have some of its budget reduced and some adult programs may be cut. Children's football was another program not cost effective that may be cut. Park commissioners said they did not want to cut programs because they said the money would be difficult to get back.

Members discussed the cost recovery issue on some of the more expensive programs to run. John talked with members concerning the revenues estimated from each program offered, and went over line items on his budget, such as professional services.

John said nothing needed to be done by the park commission at the time but he wanted them to be aware of issues coming up.

B. Discuss policy for benefit fund raisers

John discussed with members a recent request received for the free usage of a facility to have a fund raiser for a sick friend. Members discussed the need for having a liability policy, being a legitimate 501(c)3 organization, recognized by the Secretary of State, for a fundraising event, and a minimum charge for a facility usage. He suggested to the client the usage of a church or community building as they would not make any profits with our requirements for a rental.

VI. COMMITTEE REPORTS

None.

VII. DIRECTOR'S REPORT

John has posted signs at the Tramway Road Park soccer field because of illegal usage of the field. He spoke to members of a recent event when the fields were sprayed for growth for the spring playing and posted warning signs to stay off. He went by later after the posting and adult men were in the field playing soccer. He went to the sheriff's department with a schedule of our fields usage times so they could patrol the area and issue tickets for trespassing and malicious mischief, if necessary.

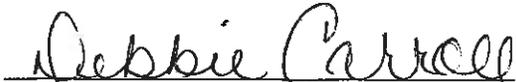
VIII. ADJOURNMENT

Motion to adjourn at 6:29 pm by Ed Underwood.

Seconded by James Emerson.

All were in favor.


_____, Chairman
Lee County Parks & Recreation Commission



Debbie Carroll, Secretary