

Minutes
Lee County Library Board of Trustees
September 7, 2016

Board chair Susan Alexander called the meeting to order. Present were Susan Alexander, Mary Dutton, Jeff Hockaday, Bill Tannebaum and Bill Cline. Sue Porr, Ernest Morgan and Dr. Ricky Frazier were absent.

There were not any public comments. A motion was made by Bill Tannenbaum to accept the August 2016 Board meeting minutes as submitted. The motion was seconded by Bill Kline. The Board voted Aye with the Chair abstaining.

The director gave the following report:

A. Old Business

1. The MOA with NC Cardinal was approved by the Board of Commissioners, sent to State Library, and lee county Library received back our signed copy. The annual fee is slightly higher than last year due to the increased number of books. The State Aid packet was approved by the Board of Commissioners and mailed to the State Library.
2. The Friends will hold an annual sale Sept. 22, 23, and 24 with the preview sale 5-8 pm on Thursday Sept. 22nd for members only. Books are being collected for the book sale.
3. The lengthy final report for the laptop lab grant was completed and sent in to the State Library
4. Stihl Tour de Trees representatives came to scout this location for the tree planting ceremony. The 105 cyclists will eat lunch at the Church on October 12, 2016. and then come to the library parking lot. The dedication for the new tree will be after lunch. The short dwarf tree will be planted in the spot where the old tree was cut down.
5. The population of Sanford is over the 22,000 cap for the USDA Library Facility grant which makes the library not eligible.
6. Amanda Wade an intern from CCCC for the library will do 160 volunteer hours at the main branch.
7. September is National Library card sign up month. 97% of the legal service population for this county library have library cards. A publicity campaign is underway to reach a goal of 100%.
8. The library is still trying to resolve program code conflicts between the software of the self- service machines and Evergreen. Several trouble shooting efforts have been made.
9. Robert and I are working on the new questions for the local High School Quiz Bowl and the Regional Quiz Bowl to be held next year. It is a lengthy process and all of the questions have to be brand new.

10. A motion to bring the issue of circulation time for new books back on the table was made by Bill Tannenbaum and seconded by Jeff Hockaday. The Board voted Aye. Following a discussion about how the change will reduce circulation numbers, a motion was made by Bill Tannenbaum and seconded by Jeff Hockaday to change the checkout time for new books from 7 days to 14 days as soon as it can be arranged. The Board voted aye.

11. Robert Manzo and Susan Benning will soon begin work on the 2.0 new website for the library.

B. New Business

1 There was a discussion about an offer from a patron to donate a doll collection to the library. The pros and cons were identified.

A motion was made by Bill Kline not to accept the collection due to space considerations and it was seconded by Mary Dutton. The Board voted aye.

2 The library is trying to add Ingram as a new book vendor.

3. In the library General Services has done some painting in two rooms.

4 The new library cards arrived with the new logo. By changing vendors, the library saved \$800.

5. There is a new employee evaluation process and forms. I completed the first phase which is performance planning work plans of staff. Several times during a year, I will go over progress with staff members.

6. One incident with panhandler outside the library and a police officer responded to the call. A couple was banned from the library for one month for eating in the library, talking about inappropriate subjects near the children's area and cussing at the Director.

7. The Director showed a PowerPoint the State Librarian presented at the quarterly Directors' meeting identifying new partnership opportunities between public libraries and the Department of Natural Resources including use of free/reduced fee **HC Activity Pass Program** at DNCR sites (parks, historic sites, etc.) and patron checkout and use of cameras to capture photos of wildlife for a "Candid Critters" project. Several counties have participated in a project called **NEST Access Project** N-etwork to E-nhance ST-udent Access. The state Library is hoping more libraries will partner with county schools and use the student ID names and ID numbers as public library cards giving them access to all of the digital resources the public offers as well as to the book collection.

8. The Director participated in an on air interview on radio station WSDG with author Judy Hogan.

The Director identified some upcoming programs in September:

Local author Judy Hogan will be at the library on Tuesday September 13th for a Lunch-n-Learn from 12:00 -1:00 pm and also for a book program at 6:30 pm on the same day in the auditorium.

Children's author Cassie Pope will do a program on September 21st from 6:00 – 7:00 pm.

Judge Don Overby's program about his memoir of the Vietnam war is on September 28th at 6:30 pm.

Twenty people attended the Ancestry training program. I will do a second class in October on a Saturday and also include other free online genealogy resources like familysearch.org, cyndilist.com and HeritageQuest which is available on NC LIVE.

A motion was made to adjourn by Bill Kline and seconded by Bill Tannenbaum. The Board vote aye there was no further business and to adjourn.

Susan B Alexander

Susan Alexander, Chair .

Susan Benning

Secretary to the Library Board of Trustees

5 Oct 2016

Date

October 5, 2016

Date