

LEE COUNTY DEPARTMENT OF SOCIAL SERVICES BOARD MEETING

March 27th, 2012

The Board of Social Services for the Lee County Department of Social Services convened at 12:00 noon in the Board of Commissioner's Room of the Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina. Board members present were, David Riddle, Linda Shook, Paul Utley and Gail Dickens. Also present was Brenda Potts, Ex-Officio.

Chairperson, Mr. Riddle called the meeting to order and opened the meeting with the serenity prayer. Mr. Riddle asked if there were any changes to the March Agenda, there were none. Mr. Riddle asked all in favor.

Aye: Mr. Riddle, Mr. Utley, Gail Dickens (Mrs. Shook and Mrs. Livingston where not in attendance for the vote.)

Nay: none, motion carries.

Mr. Riddle asked if there were any adjustments or changes to the February Board minutes, Mr. Utley made a motion the February Board minutes be accepted as written. Mrs. Dickens seconded the motion, motion carries. The meeting was turned over to Mrs. Potts.

NEW BUSINESS

Social Services Budget Draft for 2012-2013

2012-2013 Budget-Mrs. Potts went over the budget, which members received in their packets prior to the meeting. Mrs. Potts explained that the original budget that was completed is in the blue booklet, this budget includes 4 new positions in order of importance, 2 reclassified positions and the completed scanning project. However prior to this budget being presented to the board Mrs. Potts acknowledged that she received an email from Mr. Crumpton, requesting that changes be made that showed only the 3.6 % COLA and the 12% insurance increase (no new positions or reclasses and no scanning project). The cuts that were made are shown on the Chart of Accounts on the green paper found on the interior front pocket of the blue booklet.

The original booklet is setup beginning with the O-Charts for each department including the new positions recommended in the budget. Section 2 is a brief explanation of the department programs. Section 3 contains the positions requested or reclassified and why these positions are being requested. Also an insert explaining all the new mandated activities in Medicaid Transportation has been included to further explain the need for the PA IV in Medicaid Transportation. At this time we have hired a temporary PAIV, through a temporary agency, to fill this need using some funds from a temp. service line item. This person is needed to fill the new requirements set down by the new state regulations for Medicaid Transportation. Without this position Lee County will fail any future audits after the one scheduled for the Apr.-June 2012 audit. One of those requirements is to verify that a Medicaid service was received on the date of transportation, therefore a call must be made to the doctor's office to verify. Mr. Riddle asked if social services are penalized in an audit if this is not done, is the client penalized also.

Mrs. Potts explained that a client is penalized by being unable to use the cab or COLTS for a certain period of time. DSS would ultimately be penalized for failure to ensure the integrity of the program. The second position being requested is to add an additional Interpreter due to the increase in Hispanics coming in for mandated services. We have units without bi-lingual staff. The third position being requested is for an IMC III Lead worker position for the Food and Nutrition Unit. Caseloads are climbing, which causes poor customer service, delay in client's benefits and paperwork not being done timely. Due to the prior leadership this unit has not had any encouragement to work overtime/comp time to keep the work current. Mr. Riddle inquired as to how many cases per worker. Mrs. Potts responded about 800 per worker. Mrs. Shook inquired as to % of cases is Hispanic and Mrs. Potts responded about 30% of the cases. Mrs. Shook questioned if they must prove they are legally here in, which Mrs. Potts state that if the children have legal documentation that they are eligible. The last position requested is for a Social Worker III in the Children's Services Unit. The need for this has developed in the last six months.

Section 5 Chart of Accounts included the scanning project spread out over a 24 month period, the positions, the reclassifications, the 3.6% COLA and the 12% health insurance increase. There is also an increase due to items that normally have been in the IT budget, but with the reimbursement that we can get back, it has been put in our budget this year. The scanner and computers are also included for the NC Fast project. The scanning is included in the contracted services line item \$400,000 for this year and \$400,000 for next year with about a 50% reimbursement each year.

Mrs. Potts reminded the board that the Green Chart of Accounts removes all positions, the scanning project and leaves in the 3.6% COLA and the 12% health insurance increase. This increases last year's budget by 5.47%. Mr. Crumpton in his email to the department heads asked for the departments to be prepared to discuss reductions of their budget by 5% to 15%. In getting a 5.89% cut in the budget Mrs. Potts explained that staff would have to be cut, 3 in home aides and 1 CAP worker. To get a 7.99% we would have to cut 3 in home aides and the entire CAP program (3 Social Workers).

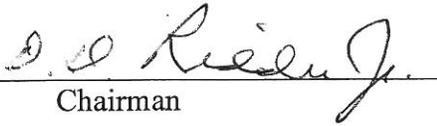
At the board's request, Mrs. Shook explained the issue of Ad Valorem vs. Per Capita tax distribution.

Mrs. Potts explained that she would like for the boards support of the original budget if they supported the need for the positions. Mrs. Potts also explained that if they could not support the entire budget, would they consider the support for the scanning project. Mrs. Potts also explained that the scanning project, if approved would be supported by fund balance, where in the positions would be in the recurring budget. Mr. Riddle wanted to know how they priced the project. Mr. Utley asked about how the revenue would be received. Mrs. Potts explained that the reimbursement would come by way of the 1571 process, which is the reimbursement format completed monthly. Mrs. Shook asked about if Lee County Industries had been considered for the scanning project and Mrs. Potts told the board of the meeting she had with Lee County Industries and the representative from the company that Lee County Industries would be partnering with for LCI's scanning projects. Mrs. Potts advised the board that we had requested the names of other DSS agencies that this particular vendor had provided scanning services for and there were none. Mrs. Potts had also talked with the IT Director, Kyle Edwards regarding this vendor. Mrs. Potts advised the board that she would feel more comfortable using a vendor that other DSS's had used and were very satisfied with the service and the end product. The Lee County Health Dept. had used the same vendor we are looking at when they closed out the dental office and were satisfied. Ms. Potts advised the board that she did not feel comfortable with the aggressiveness of the vendor and if possible would chose not to do business with LCI if this particular vendor was part of the process.

Mr. Riddle called for a motion on the budget. Mr. Utley made the motion to support the original budget as drafted, which included the new positions, reclasses and the scanning project. Mrs. ~~Douglas~~
Dickens seconded

the motion. All in favor, motion carried. Mrs. Shook then recused herself from the board's vote on the budget due to her position as the chairperson the Board of Commissioner's

Mr. Riddle asked if any further discussion. There being no further business brought before the Board, Mr. Riddle asked for a motion to adjourn the meeting. Mrs. Shook made a motion to adjourn, Mrs. Dickens seconded the motion, the vote was unanimous and the meeting was adjourned.


Chairman


Secretary