

Minutes of the Lee County Library Board of Trustees Meeting
December 2, 2015

Present were Susan Alexander, Ed Underwood, Jeff Hockaday, Ernest Morgan, and Norma Piestrak and Mary Dutton. A quorum was present. Susan Benning attended. Absent were Vadrin Colvin-King and Dr. Ricky Frazier.

The meeting was called to order. There were not any public comments. The Board read the minutes from November 4, 2015 meeting. There was no discussion. Norma Piestrak made a motion to accept the minutes as written and Mary Dutton seconded the motion. The Library Board voted aye to accept the minutes.

Norma Piestrak of the Nominating committee gave a report of their meeting report. A copy of the report is attached to these minutes. The committee included Norma Piestrak, Mary Dutton and Vadrin Colvin-King. The committee submitted the names of Susan Alexander for Chair and Ed Underwood for Vice Chair to the Board. Jeff Hockaday made a motion to accept these names for the Chair and Vice Chair. Ernest Morgan seconded the motion. The Library Board voted aye accepting these candidates.

Library Director Report

A. Old Business

The Director discussed the open carry permits and an incident that occurred at the Randolph County library in Asheboro. A man who had an open carry permit walked into the library and sat in various sections of the library including the children's room. The disruptive behavior policy of Lee County Library addresses that by prohibiting weapons of any sort inside libraries facilities.

The Open House went well and 167 people attended in the two hour Open House. 660 was the number of patrons who entered the library that day.

Computer classes started on November 30, 2015. The microfilm reader scanner and new computer were installed. Andy Evans representative from A&B Enterprises was present for demonstrations on the date of the Open House. The FaxScan24 machine arrived before Thanksgiving. Patrons can use their credit card to send a fax or scan a document to email or buy a two page fax card for \$2.75 at the desk.

There was an article in the Sanford Herald newspaper and an editorial about the Broadway library. Sally Munoz, the intern from CCCC, has completed her 160 hour internship and will continue working as a volunteer.

The DVD security cases seem to be working out well saving staff time and being away from the front desk for long periods of time and reducing repetitive motion injuries.

The four day grace period for three week books ends Jan. 1st and brings Lee County Library in conformity with other NC Cardinal libraries.

FOL members are sorting books for the Everyday Sale. We obtained a bookcase from the Sheriff's Dept. and General Services fixed it, so they will have more shelving area for the book sale books. This saves staff time and solves the problem of not having a permanent place to store the books for an annual sale. It appears proceeds taken in by the Friends will match or surpass the total proceeds of the annual sale. Patrons like being able to purchase books from the Friends more often.

B. New Business

The Director waived the fines and fees of a patron who lost everything in a house fire.

Nathan McGehee and the Director attended the NC Library Association convention in Greensboro in October and gained some ideas from the workshops to improve services.

To continue with the technology updates, the Director proposed buying new desktops computers with the increase in State Aid and 5 Findaway Launchpads for the Children's Department. These are preloaded learning modules on a 7 inch tablet in a child safe protective case. Each of the five will have different programs.

The Board of Commissioners approved Resolution to Amend Chapter 2, Article III of the Lee County Smoking Ordinance. Copies were emailed to Library Board members for review. The County will have signs printed and the library will follow what DSS and the Health Dept. will be doing for enforcement. Susan notified the homeless shelters.

The Capital Improvement Projects paperwork for the library needs to be submitted to John Crumpton by January 22, 2016. The Board discussed leaving the proposed new library on the list for future growth. The Director explained the library loan/grant program offered by the Rural Development Agency.

The Director discussed Security guards not showing up for the two weekly 3 hour shifts. The Board discussed which way to go— using off duty officers, hiring a private security company, or just hiring two men at part time hourly rate who would wear security shirts. The Board felt off duty officers would be the wisest course.

With no further business the Board adjourned.

Susan S Alexander

Susan Alexander, Chair

Susan Bennett

Secretary to the Library Board of Trustees

6 Jan 2016

Date

January 6, 2016

Date

Lee County Library Board of Trustees Nominating Committee Report

The Lee County Library Board of Trustees Nominating Committee submits the following nominees for the year 2016:

Chairperson: Susan Alexander

Vice-Chairperson: Edgar Underwood

Signed:

Norma Piestak

Date: 12-2-15

Mary Dubois

Date: 12-2-15