

MINUTES OF THE MEETING
OF
THE BOARD OF HEALTH
FOR
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

September 12, 2012

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:08 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mrs. Tamara Brogan, Mr. Charles Clifford, Dr. David Fisher, Dr. William Hall, Mrs. Linda Kelly, Mr. Larry Oldham, Dr. Diane Schaller and Mrs. Martha Underwood. Absent from the meeting were: Pastor Alice Hooker, Mrs. Nilla (Dicke) Sloop and Dr. Lauren Williams. Mr. Terrell Jones, Health Director, was present as Board Secretary.

Dr. Diane Schaller, Chairperson, presided and the following business was transacted.

There were no corrections to the July 11, 2012 Board of Health minutes. The minutes stand approved as written.

Public Comments: None

The board heard **Introduction of New Employees – Mr. Terrell Jones, Health Director** - new employees were asked to introduce themselves to the board and they are as follows: Ciera Allen, Processing Assistant III, WIC Dept., hired July 18, 2011; Ms. Robin Saenz, Susan G. Komen Project Coordinator, hired June 28, 2012; Mrs. Myra McIntyre, Social Worker II, hired July 13, 2012 and Mr. John Kase, Environmental Health Specialist, hired August 21, 2012. Mr. Kase also is a licensed Soil Scientist. Dr. Schaller welcomed all new staff members.

The board heard **ServSafe Presentations, Mrs. Susan Condlin, NC Cooperative Extension**. Mrs. Condlin stated the NC Cooperative Extension has been teaching ServSafe classes for over 15 years and this is their 30th class. All schools in Lee County now have been certified with ServSafe. One of the big changes in the new food code which became effective 9/1/12, is someone has to be onsite at all times in the business that has a safe food handling certificate. ServSafe is one of three classes in North Carolina approved for this certification. Those businesses that do not have someone onsite with this certificate, the business will be deducted two points. Mrs. Condlin stated the certification now lasts five years instead of three. In this 30th class, 30 people enrolled and 28 passed. Eight people attended the board meeting and received their certificates. Each participant was asked to state the restaurant they represented and tell at least one thing they learned from taking the class.

The board heard **Update Information/Discussion – Mr. Terrell Jones, Health Dir.-**

- **Community Transformation Project** - Mr. Jones stated he was in a three day conference this week at the NC State University McKimmon Center, Raleigh, NC. This conference is called the Action Institute sponsored by the Community Transformation Project. He stated the project emphasis has changed a little recently and the changes will be achieved not by doing individual projects, but by actually adopting policies that promote healthy eating/ active living and smoking cessation. This conference teaches step by step strategies on how to achieve these policy changes. Mr. Jones asked Ms. Kelley Richardson to introduce herself to the board. Mr. Jones read to the board information explaining the goal of the CTP grant is to reduce health care spending in North Carolina. This will require improving access to healthy living opportunities for all North Carolinians. Discussion followed. Mr. Jones and Ms. Richardson responded to questions appropriately. Mrs. Underwood mentioned attending an Expanded Food and Nutrition Education Program (EFNEP) meeting and asked if funds from CTP be used for this program. Mr. Jones stated he contacted the state and CTP funds cannot be used for EFNEP.

- **Presentation on tobacco-Free/Smoke Free Local Policy – Ms. Kelley Richardson, Coordinator – Ms. Richardson** stated the CTP is a 5 year investment aimed at reducing chronic diseases such as heart disease, cancer, stroke, improving the health status for our citizens, reducing health disparities within our population and controlling health care spending. With this grant, they were given three main items to focus on: (1) healthy eating, (2) tobacco-free life style and (3) physical activity opportunities. Direction #1 for tobacco-free living is to increase smoke-free regulations of local government buildings and of indoor places and increase tobacco-free regulations for government grounds, including parks and recreational areas. The total health care cost of smoking in North Carolina is: \$2.7 billion dollars and the cost from secondhand smoke is: \$288.8 million dollars. CTP goals for Region 6 are: to increase the number of government buildings in the region’s counties and municipalities that are tobacco-free; to increase the number of government grounds in the region’s counties and municipalities that are tobacco-free; and to increase the number of enclosed public places in the region’s counties and municipalities that are tobacco-free. The CTP team has resources such as sample policies and state level experts to assist with working on policy change. Ms. Richardson responded to questions as appropriate. She asked the board, how can the CTP team work with the Board of Health on these policy initiatives; what recommendations can you provide to inform the CTP team’s work and what does the Board of Health need from the CTP team to advance the policy initiatives. Mrs. Underwood asked if this power point presentation could be emailed to the board as they will need some time to study and get answers to the questions. Mr. Jones stated he would try to get a copy of Durham County Smoking Ordinance and send it to the board.
- **Health Department’s Strategic Plan – Mr. Jones, Health Director/Mrs. Martha Underwood-BOH member** – Mr. Jones stated he talked to John Graham, Facilitator for the CTP, who is also involved in policy development with the School of Government, about developing another strategic plan for the health department. Mr. Graham stated unless there are major flaws in our current strategic plan, there is no need to produce a new one. Mrs. Underwood questioned the strategic plan signed by the board for accreditation versus the one they received in the board packet, which is a little different. It was mentioned this document was put together in a hurry for accreditation purposes and need to be revisited. Discussion followed on the section – Who is Responsible for the Strategic Priorities. There are five priorities. Mrs. Underwood stated it was decided by the board that “who is responsible” could never be a volunteer agency and the lead person should always be a paid employee. This change was made on two of the five, but not on the other three. It was mentioned that the Strategic Plan committee should meet to review the document and make recommendation for changes and present back to the board. Dr. Schaller appointed Mrs. Underwood as a member of this committee.
- **2006-2010 Teen Pregnancy Rates – Ms. Pamela Glover, Health Ed. Spec.** – Ms. Glover handed out a “snapshot” of the teen pregnancy rates in Lee County from 2006-2010. She stated based on information received from NC Vital Records and based on the US Census information, Lee County had 1850 females between the ages of 15-19 compared to 2009 where we had 2012 females. This means in one year the 15-19 age groups went down 162. The supervisor from Vital Records stated this is one reason why Lee County’s numbers went up. Not that Lee County increased in pregnancy rates, but there were other factors involved. This supervisor also mentioned we should look at other counties teen pregnancy rates. Working in conjunction with the Coalition for Families, a after school program called Survivors Skills for Youth was started at Lee Senior High School where she is the facilitator. Mrs. Glover stated this summer she worked with Sanford Housing Authority and started a summer youth program there. She also worked consistently all year long and even in the summer with the Lee County Youth Shelter. These programs included males as well as females and is being looked at being expanded to other schools. Transportation is

a problem with teens staying for the after school program. Discussion followed. Ms. Glover responded to questions as appropriate.

- **Susan G. Komen Grants/Program – Ms. Robin Saenz, Project Coordinator** – As this is a new grant program, Ms. Saenz stated there are two components of this program she is responsible for: (1) outreach, education and explanation of the breast health services that we offer here in Lee County. She is invited to speak at churches, women’s groups, civic groups, etc. to speak on early detection and breast cancer, etc. She also attends as many health fairs as she can to raise visibility in the community. She has compiled a list of approximately 90 churches within this area and her hope is to send out letters letting them know who she is, her contact information, about the Power of the Pink Partnership and how it is affiliated with the health department. In regards to her speaking engagements, she has reached about 300 people doing these engagements. (2) Coordinating 100 screening mammograms for women who are 40 and older who either are under or uninsured here in Lee County and the screenings are provided to them at no cost. The Helping Hands Clinic has about 30 people and Lee Primary Care Clinic has about 40 people on the waiting list to receive this service. She is also working with Central Carolina Hospital on getting appointments for the mammogram screening. Her focus is to make sure she has a presence in the community all year round. Ms. Saenz mentioned that October is Breast Cancer Awareness Month. Ms. Saenz responded to questions as appropriate.
- **4th Quarter Dental Health Report** – April 2012 through June 2012 – the board reviewed this report. Mr. Jones mentioned Dr. Fisher and Wendy Seymore, Dental Hygienist, have been meeting to coordinate a fluoride varnish program with local physicians. Dr. Fisher provided additional information on this program. Mr. Jones stated if the board has any questions on the dental report, to give him a call.
- **Information and New Date on “Fracking”** – this information will be provided at the next board meeting. Dr. Fisher moved to table discussion on this item until the October 2012 board meeting. Mrs. Kelly seconded the motion and upon a vote, the results are as follows:

Aye: Brogan, Clifford, Fisher, Kelly, Oldham, Schaller and Underwood.

Nay: None

The Chairperson ruled the motion was adopted unanimously.

- **Lee County Health Department Activity and Management Summaries** – there was a correction to the May 2012 activities summary. Front desk check-in should have totaled 497. The board reviewed this summary and Mrs. Underwood noted a correction to be made in the March 2013 column under deaths for Vital Statistics as and we have not reached this month. As a result the total number of deaths will be reduced. Mr. Jones referenced the LCPH Monthly Management Summary where it showed through the close of August 2012. It showed we collected 16% of our revenue and expended 16% of our budget.

The board heard **Other items** – Mr. Jones, Health Director -

- **Air Quality Correction** – In the July BOH minutes he mentioned Lee County has ranked in the top ten for the past two years in Environmental Quality.
- **Closed POD Exercise** – on August 24, 2012 we had a Tdap Mass Vaccination Exercise at Southern Lee High School. This was a joint effort with Lee County Public Schools. Tdap vaccinations were offered to all faculty and administration associated with the public school system. This was a joint effort to provide mass dispensing to a Closed POD group. This was set up as a real life exercise. A total of 208 individuals received vaccinations during this exercise.

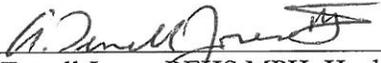
- **CAMET (Companion animal Mobile Emergency Trailer) Exercise** – Emergency Preparedness purchased this trailer and it has portable kennels that roll out and pop up. This trailer can be set up in an emergency shelter situation. The school administrator was invited to attend this exercise. This CAMET can now be set up as Southern Lee. Other counties attended this exercise. Dr. Schaller stated this is something they have been working on for 10 years. Discussion followed.

With no further business, Dr. Schaller moved the meeting adjourned.



Dr. Diane Schaller, Chairperson

ATTEST



Terrell Jones, REHS MPH, Health Director